

# Local Emergency Planning Committee Meeting

## April 6, 2016

Members present: Butch Hamlett, Julie Hamlett, Bob Jones, Italia Gregory, R.B. Clark, Jason Hudson, Phillip Staten, Eddie Bennett and Shelia Hazelwood

Guest: Gene Stewart - VDEM

Butch Hamlett called the meeting to order at 7:00 p.m.

Butch Hamlett stated that the by-laws need to be adopted in the May 2016 meeting.

The committee will meet on a quarterly basis after the by-laws have been officially adopted.

Butch Hamlett introduced Gene Stewart with VDEM. Gene gave an overview of the background of LEPC. He emphasized the formation of partnerships to enhance public awareness. There are grants available to help with writing plans. The by-laws should be included in the Emergency Response Plan. LEPC is specifically directed at chemical awareness (hazards).

By-Laws:

*Phillip Staten made a motion to adopt the by-laws as discussed and presented. Jason Hudson seconded the motion. The motion was carried.*

Election of officers:

The committee conducted an election of officers to be presented to the Charlotte County Board of Supervisors on 4/13/16 for approval. The following is a slate of officers:

*Jason Hudson made a motion to elect Butch Hamlett as the Chairman of the LEPC. Bob Jones seconded the motion. The motion was carried.*

Butch Hamlett – Chairman

*Shelia Hazelwood made a motion to elect Jason Hudson as the Vice-Chairman of the LEPC. Phillip Staten seconded the motion. The motion was carried.*

Jason Hudson – Vice Chairman

*Bob Jones made a motion to elect Julie Hamlett as the Secretary of the LEPC. Shelia Hazelwood seconded the motion. The motion was carried.*

Julie Hamlett – Secretary

It was discussed that the county may need to consider going on the Alert System.

*Bob Jones made a motion to adjourn at 8:00 p.m.*

The next meeting will be held on Wednesday, May 4, 2016 at 7:00 p.m. in the Charlotte County Administration Building.

Submitted by Julie Hamlett