

**CHARLOTTE COUNTY BOARD OF SUPERVISORS POLICY FOR CITIZEN  
COMMENTS AT BOARD MEETINGS  
EFFECTIVE NOVEMBER 4, 2014**

1. Each person who addresses the Board of Supervisors shall speak for no more than three (3) minutes.
2. No speaker shall be allowed to speak for more than three (3) minutes by using another person's allotment of speaking time.
3. Citizens' comments will not be a question and answer session. The Board will not respond to comments at the Board meeting, but will respond, as necessary, following the Board meeting.
4. Any speaker who wants a response from the Board at a later date must provide the Clerk to the Board with contact information.
5. If a speaker wishes to support comments made by a previous speaker, to save time that speaker should state his or her endorsement of the comments earlier made, and not repeat those comments.
6. A speaker should limit his or her comments to matters which appear on the Board's agenda.
7. Anyone unable to attend a given Board meeting may submit comments in writing which may be read into the record.
8. No anonymous statements will be accepted.
9. Persons who are not citizens of the County will not address the Board during public comment but should request before the meeting to be placed on the Agenda at the chair's discretion.