

At a regular meeting of the Charlotte County Board of Supervisors held in the Administration Building of said county on October 8, 2013.

Present: Nancy R. Carwile, Chairman  
Haywood J. Hamlet, Vice Chairman  
Gary D. Walker  
Joseph E. Carey, Sr.  
Garland H. Hamlett, Jr.  
Robert L. Shook, Jr.  
David M. Guill

Chairman Carwile called the meeting to order.

Joseph E. Carey, Sr. gave the invocation.

Motion was made by Garland H. Hamlett, Jr., seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to approve the agenda as amended.

Motion was made by David M. Guill, seconded by Joseph E. Carey, Sr. and carried with all other members present and voting yes to approve the minutes as presented.

Motion was made by Garland H. Hamlett, Jr., seconded by Haywood J. Hamlet and carried with all other members present and voting yes to adopt the following VLDP resolution:

*WHEREAS*, by enacting Chapter 11.1 of Title 51.1 of the *Code of Virginia*, the Virginia General Assembly has established the Virginia Local Disability Program (“VLDP”) for the payment of short-term and long-term disability benefits for certain participants in the hybrid retirement program described in Virginia Code § 51.1-169; and

*WHEREAS*, for purposes of VLDP administration, an employer with VDDP-eligible employees may make an irrevocable election on or before September 1, 2013, requesting that its eligible employees not participate in VLDP as of the VLDP effective date of January 1, 2014, because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees that meets or exceeds the coverage set out in Chapter 11.1 of Title 51.1 of the *Code of Virginia*, with the exception of long term care coverage, by January 1, 2014; and

*WHEREAS*, it is the intent of Charlotte County, 55119, to make this irrevocable election to request that its eligible employees not participate in VLDP;

*NOW, THEREFORE, IT IS HEREBY RESOLVED* that Charlotte County irrevocable elects not to participate in VLDP because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees; and it is further

*RESOLVED* that, as an integral part of making this irrevocable election, Charlotte County certifies that it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees.

Motion was made by Garland H. Hamlett, Jr., seconded by Joseph E. Carey, Sr. and carried with all other members present and voting yes to adopt the following Non-Profit Financial Policy for Charlotte County:

**Non-Profit Financial Policy  
(Applicable to contributions of \$1,000 or more)**

Charlotte County has supported many organizations, groups and events over the years. We are committed to supporting and strengthening our community, making it a better place to visit, work and live. The Board of Supervisors is committed to providing this support as long as it is certified by sound accounting practices. To aid us in this endeavor the board will hereby require nonprofit organizations to provide the following documentation prior to disbursement of budgeted funds:

·A copy of the organization's IRS-990 or the equivalent. An annual audited financial statement would be an example in lieu of an IRS-990. If no annual financial statement is available, a form will be provided by the County which must be submitted.

·From time to time, funds being used for general operations may require documentation. A certified statement from the organization providing this documentation may be requested by the Finance Director.

· In order to be able to comply, the organization must maintain and keep copies of all invoices for purchases using Federal, State and local monies.

· An invoice must be submitted to receive payment of appropriated funds When submitting an invoice for payment, the above listed requirements must have been met. Failure to adhere to this policy will prevent the County from dispersing the appropriated funds.

Approved by the Charlotte County Board of Supervisors on Tuesday, October 8, 2013:

Effective Date: July 1, 2014

Motion was made by David M. Guill, seconded by Haywood J. Hamlet and carried with all other members present and voting yes to schedule a joint public hearing with the Charlotte County Planning Commission on November 12, 2013 at 1:35 p.m. to review a Verizon Tower Application.

Motion was made by David M. Guill, seconded by Gary D. Walker and carried with all other members present and voting yes to approve the following appropriations for FY 2014:

10-8105-3002 – Economic Development-Professional Services - \$20,000.00

\*These funds will be received from Virginia Department of Emergency Management Hazard Mitigation Grant Program funds.

10-3202-5616 – Fire Program Funds - \$31,269.00

\*These funds have been received.

Motion was made by Joseph E. Carey, Sr., seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to approve and pay the FY2014 invoices as presented.

Motion was made by Haywood J. Hamlet, seconded by Joseph E. Carey, Sr. and carried with David M. Guill voting no and all other members present and voting yes to pay the coyote claims for Eleanor Hughes and John Adams (3 claims).

Motion was made by Gary D. Walker, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to refund building permit fees to Parker Oil for \$30.60 and William Hamlett for \$30.60.

Motion was made by Haywood J. Hamlet, seconded by Gary D. Walker and carried with all other members present and voting yes to give the County Treasurer the authority to revise the date on which penalty and interest will be applied for the 1<sup>st</sup> half billing for 2013/2014 tax year, so that such penalty and interest will be applied after December 5<sup>th</sup> or 20 days after the mailing date, whichever is later.

Motion was made by Gary D. Walker, seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to enter into closed session to discuss possible litigation and personnel.

Motion was made by David M. Guill, seconded by Haywood J. Hamlet, and carried with all other members present and voting yes to enter into open session and adopt the following resolution:

WHEREAS, the Board of Supervisors of Charlotte County, "Board", convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act.

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

The meeting was adjourned