

At a regular meeting of the Charlotte County Board of Supervisors held in the Administration Building of said county on October 9, 2018 at 1:30 p.m.

Present: Gary D. Walker - Chairman
Garland H. Hamlett, Jr. Vice Chairman
Kay M. Pierantoni
Robert L. Shook, Jr.
Nancy R. Carwile
Donna Fore
Royal S. Freeman

Absent:

Chairman Walker called the meeting to order.

Garland H. Hamlett, Jr. gave the invocation.

Motion was made by Nancy R. Carwile, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to approve the agenda as presented.

Motion was made by Garland H. Hamlett, Jr., seconded by Royal S. Freeman and carried with all other members present and voting yes to approve the minutes for September 11, 2018 as corrected.

Corrections: Committee Reports, Kay Pierantoni reported on attendance at certification class "Managing While Leading." She read her written comments addressing her ongoing concern of the need for joint workshop meetings between the School Board and Board of Supervisors. She expressed dismay that the Supervisors August vote to request such a joint meeting had not been properly relayed to the School Board Members.

Appropriations were corrected.

Committee Reports

Donna Fore – Nothing to report

Royal Freeman – Nothing to report

Kay Pierantoni – September Community Meeting was well attended and she urged fellow Supervisors to host meetings in their district. Work is being done to coordinate services of TriCounty Community Action Agency and Habitat for Humanity. Attended Empower Broadband meeting at Mecklenburg Electric on September 20th and will be attending Broadband Initiative in Roanoke on October 30th. Mrs. Pierantoni met with a representative from Pearson Appraisal with concerns regarding the current appraisal. Mrs. Pierantoni suggested providing a copy of our August Board Minutes to the School Board for proper notice of the two requests made for joint meetings.

Robert L. Shook, Jr. – The Registrar has moved to their new location.

Nancy R. Carwile – Attended the CRC meeting, and the Go Virginia Meeting – deferred to Mr. Witt who was also in attendance to report on the meeting. See item #4 of the County Administrator's update.

Garland H. Hamlett, Jr. – Public Works Committee needs to meet on Friday. No expenditures were incurred with Hurricane Florence. Requested Local Emergency Management Grant to be submitted.

Motion was made by Garland H. Hamlett, Jr., seconded by Nancy R. Carwile and carried with all other members present and voting yes to apply for the Local Emergency Management Grant.

Attending the Piedmont Area Veterans Council meetings once a month. The Council has asked if Charlotte County would provide financial support since the County does not currently have them in the budget.

Gary Walker – Passed out a schedule for the RDA software issues showing when the issues should be corrected.

Public Comment:

Angela Cook addressed the Board concerning an upcoming meeting of the Piedmont Alliance for the Prevention of Substance Abuse Board to address the opioid crisis in our County. She also made a request for Board meetings to be moved to the evenings and concerns over county spending.

Terry Ramsey addressed the Board concerning amendments to the zoning ordinance regarding solar facilities.

Francis Hodsoll with SolUnesco addressed the Board discouraging them from making last minute changes to the proposed Zoning Ordinance concerning Solar uses within the County.

Kathy Liston addressed the Board with displeasure that Mr. Hodsoll was allowed to speak.

Being no further comments the Public Comment Period was closed.

Monica Elder addressed the Board with a recommendation from the Planning Commission for amendments to the Zoning Ordinance for Solar Energy Systems.

Motion was made by Nancy R. Carwile, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to approve the amendments to the Zoning Ordinance for Solar Energy Systems.

Motion was made by Garland H. Hamlett, Jr., seconded by Kay M. Pierantoni and carried with all other members present and voting yes to adopt the following resolution authorizing the Treasurer and County Administrator to sign checks on behalf of the Board of Supervisors;

WHEREAS, Charlotte County's standard operating procedures require that both the signature of the County Administrator and the signature of the County Treasurer appear on all checks approved by the Charlotte County Board of Supervisors and the Charlotte County School Board; and

WHEREAS, the Charlotte County Board of Supervisors appointed Daniel N. Witt as the County Administrator with a hire date of September 24, 2018; and

WHEREAS, Patricia P. Berkeley currently serves as the Treasurer of Charlotte County, having been duly elected by the citizens of Charlotte County;

NOW THEREFORE, BE IT RESOLVED that the Charlotte County Board of Supervisors does hereby authorize Daniel N. Witt and Patricia P. Berkeley to sign checks on behalf of the Charlotte County Board of Supervisors.

BE IF FURTHER RESOLVED that, at the request of the Treasurer, the Charlotte County Board of Supervisors hereby authorizes Terri S. Jones, Deputy, and Sara E. Evans, Deputy, to sign checks drawn on the bank accounts of Charlotte County on the Treasurer's behalf when the Treasurer is absent or unable to sign checks for any other reason.

Motion was made by Nancy R. Carwile, seconded by Donna Fore and carried with all other members present and voting yes to refer the Noise Ordinance to the Planning Commission.

Tim Burge with Skanska updated the Board on the Courthouse Project and Eureka Elementary School.

Construction Update Courthouse:

During the month of September Blair and their sub-contractors continued to work on punchlist items. Glave & Holmes is waiting on Blair to complete remaining punch list items prior to completing a final inspection. This will be an added cost passed on to Blair. Blair continues to work on closeout documents. Skanska has received partial O&M manuals, as-built drawings, and training videos.

Skanska has received some of the pricing for added work from Blair, and are reviewing the costs. There are still two outstanding issues; The low water pressure/flow issue and added lighting in J&D Courtroom.

Schedule Update:

Punch list and closeout documents are still not complete. The liquated damages will continue to be assessed to Blair at \$250.00 per day until complete.

Budget and Procurement Update:

Last month the total project budget was increased by \$125,000 to \$14,025,000.

Construction Update Eureka Elementary:

Eureka Elementary reached Substantial completion on August 1, 2018 and Skanska is in process of completing closeout. The added unit has been installed and complete tie in and startup is scheduled.

Budget:

Budget still remains at \$3,290,000, no additional costs anticipated the Eureka project should finish under budget by \$197,257.00.

Motion was made by Garland H. Hamlett, Jr., seconded by Kay M. Pierantoni and carried with all other members present and voting yes to appoint Daniel N. Witt, County Administrator to the following;

- Clerk of Board
- Zoning Administrator
- Virginia's Growth Alliance
- Virginia's Heartland Regional Industrial Facility Authority
- Southside Regional Public Service Authority

County Administrator's Update:

Project Updates

1. **PPEA Contract**- This contract has been reviewed by Mr. Slayton and executed between the County and Jamerson-Lewis Construction. At the August 14, 2018 board meeting, the Board adopted a resolution to reimburse itself for 'certain capital expenditures related to the construction of certain projects with proceeds of debt.' As this project is ready to move forward, staff is requesting direction from the Board. In July, Davenport & Company LLC, presented 3 options for school financing for 2018. Does the Board wish to pursue one of these options? Staff can remind the Board of these options if requested.
2. **Employee Benefits**- Katie Williams, Senior Benefit Consultant with Glandon Insurance Agency provided staff with quotes for health, dental, vision, and life insurance for the coming year. Two companies were quoted for health benefits, Anthem and Optima. Staff has selected Optima as the new health insurance provider since they provided the lowest price for this benefit. The increase for next year is 4.55%. Aetna's quote was a

10.47% increase. This increase has been budgeted for and no additional funds will be requested. Required employee meetings have been scheduled for Wednesday, October 9 and Thursday, October 10. The dental, vision and life insurance was bundled and will be awarded to MetLife. There was a 4% decrease in the premiums for these benefits.

3. **Debris Management Plan** - The CRC has completed the County's plan and staff is reviewing the plan. The Board will be asked to adopt the final plan within the next month or two.

4. **Virginia's Growth Alliance Meeting** - Mr. Bryan Price with the UVA Cancer Center provided a very informative presentation on understanding cancer. This disease impacts everyone and while the rate of cancer in our region is similar to the State's average, our death rate is higher. The possible reasons are lack of knowledge, lack of preventative measures, and lack of treatment once diagnosed. Mr. Price and his colleagues provide free classes to employees, students, and at churches, etc. This is a good resource for our community and opportunities to provide the classes will be given further consideration. A second item discussed was the ACT WorkKeys National Career Readiness Certificate program. Charlotte County is part of a Regional effort to become a credentialed locality. According to Jeff Reed, there are efforts underway in about half of the United States to provide a baseline for workforce readiness and competency. Most are tackling this at a State level via the National Career Ready Certificate (NCRC). This is also known as WorKeys. Virginia offers the program, but not as the National certificate. As we continue to lose projects due to their perceived opinions of our workforce, we as a Region, decided it would be good to work as a unit to certify our workforce with a National certificate, as opposed to only a State one. We received a grant via the Tobacco Commission and the Dan River Regional Foundation to fund the program for all VGA and SVRA (Southern Virginia Regional Alliance) member communities. Thus, we became the first Region in the Country to work on this effort. The important thing to remember is that this isn't the final step in strengthening our workforce, only the beginning. If you would like to check out the status of the work being done on behalf of Charlotte County, this can be viewed at [tps://www.workreadycommunities.org/VA/0375](https://www.workreadycommunities.org/VA/0375).

5. **Radio Communications RFP** - While 8 companies showed interest in the RFP by attending a pre-bid meeting, only two proposals were submitted for consideration. Staff and committee members conducted interviews on September 25th. After the interviews, staff sent a list of follow-up questions that are to be responded to by October 11th. The committee will meet after the responses have been compiled and discuss options going forward, with either a recommendation or request at the November 7 board meeting.

6. **Emergency Action Plan (EAP)**- Staff, along with Board member Mr. Hamlett, Jr., participated in a required Dam Break Inundation review on the Roanoke Creek Dam #49A, #03707, a.k.a. Royster Lake. EAPs are required for high and significant hazard impounding structures, such as this one. While the County has multiple such structures, the exercise was limited to this on dam. Also in attendance and leading the exercise were Tricia Mays and Julie Hamlett with the Southside Soil and Water Conservation District.

Motion was made by Nancy Carwile, seconded by Kay M. Pierantoni and carried with all other Members present and voting yes to appropriate the following for FY2019;

		Expenditures	Estimated Revenue
10-3203-5618	Rescue Squad-EMS 4 for Life Funds	221.80	
10-240402	Emergency Medical Services Grant		221.80
10-3202-5616	VFD-Fire Program Funds	1,235.00	
10-240410	Fire Program Funds		1,235.00
10-2101-5811	Library of Grant	13,330.00	
10-230803	Clerk's Grant-Books		13,330.00
	Total	14,786.80	14,786.80

Motion was made by Royal S. Freeman, seconded by Robert L. Shook Jr. and carried with all other members present and voting yes to approve the September FY 2019 invoices in the amount of \$438,658.01.

Patricia Berkeley, Treasurer addressed the Board with information on a pending tax refund.

Motion was made by Garland H. Hamlett, Jr., seconded by Royal S. Freeman and carried with all other members present and voting yes to approve the Treasurer to issue a tax refund up to \$11,127.70 as requested.

Patricia Berkeley, Treasure addressed the Board with an update on tax revenue. As of July 1, 2018, over \$400,000.00 in income has been collected. Personal Property and Real Estate books should be to the Treasurer before the end of October. Next billing to go out in November, delinquent tax sales will be held by the end of 2018 or January 2019.

Kay Pierantoni discussed using a new form for the Fire and Rescue. This form would need to be filled out and signed before any appropriations would be given. The Board was in agreement for the form to be reviewed by Norma Tuck, Finance Director.

The meeting was adjourned until November 13, 2018 at 1:30 p.m.

BY: _____
Daniel N. Witt, Clerk

APPROVED: _____
Gary D. Walker - Chairman