

County of Charlotte
 PO Box 608
 250 LeGrande Ave; Suite A
 Charlotte Court House, VA 23923



Invitation for Bids
Roll-off Trash Truck

Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

| <u>Bid Number</u> | <u>Bid Due Date and Hour (Local Time)</u> | <u>Date Initiated</u> |
|-------------------|---|-------------------------|
| 037-218 | 2:00 pm on February 28, 2019 | January 30, 2019 |

This solicitation is subject to the provisions of the General Terms and Conditions included herein. This IFB, your bid, and modifications or additions to either shall constitute an entire integrated contract.

Address All Inquiries and Correspondence to:

| | |
|--|--|
| County of Charlotte P.O. Box 608 250 LeGrande Avenue; Suite A Charlotte Court House, VA 23923 | Monica L. Elder, Purchasing Agent Phone: (434) 542-5117 Fax: (434) 542-5248 Email: melder@charlotteva.com |
|--|--|

Special Instructions:

- Responses must be signed below in ink.
- Responses will be accepted until the date and hour shown above.
- This inquiry incurs no obligation on the part of the County of Charlotte.
- All bids are considered firm for our acceptance within **90 days** after the due date.
- Charlotte County may cancel or withdraw a solicitation in whole or in part and reject any and all bids at any time prior to an award (Section 2.2-4319-Code of Virginia).

In Compliance With This Invitation For Bids, No. 037-218, And To All Conditions Imposed Therein, The Undersigned Offers And Agrees To Furnish Products/Services In Accordance With The Attached Signed Bid.

Business Name & Address:

_____ Zip Code: _____

FIN: _____

E-mail: _____

License Number: _____

Date: _____

Name (Print): _____

Signature: _____

Title: _____

Phone: (____) _____

FAX: (____) _____

OFFICIAL BID FORM
Invitation for Bid #037-218 - Roll-Off Trash Truck

In compliance with Invitation To Bid #037-218 and all the conditions imposed therein and hereby incorporated by reference, I, the undersigned, offer & agree to furnish the required goods/services in accordance with Charlotte County's Invitation for Bid #037-218 and any mutually agreed upon additions and/or modifications to the prices and specifications provided herein. **Any exceptions taken to the specifications are noted on my official bid form.**

Truck Make, Model & Year: _____

Hoist Make, Model & Year: _____

Tarp Make, Model & Year: _____

Lump Sum Bid: \$ _____ (Complete Unit: includes truck, roll-off hoist system, with tarp, and delivery)

Delivery Date: _____

Standard Warranty Package (List by years, miles and/or hours of use):

1. Complete truck bumper to bumper: _____

2. Engine & Drive Train: _____

3. Cab: _____

4. Frame & Suspension: _____

Pricing & Description of Extended Warranty Option (If Available): \$ _____

Location of factory approved dealer, where warranty and recall work would be performed:

By: _____

Print Name: _____

Title: _____

Company: _____

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I. PURPOSE

It is the express intent of the Charlotte County Board of Supervisors to obtain, through the issuance of this Invitation for Bids (IFB), pricing from qualified bidders for a new roll-off trash truck with a hydraulic hoist system for 40 cubic yard open top containers in accordance with the specifications provided. Vendors may propose more than one option, but must submit a separate bid for each option.

II. SPECIFICATIONS

The Contractor shall provide and deliver to Charlotte County at 250 LeGrande Avenue, Suite A, Charlotte Court House, Virginia, one (1) new model roll-off truck with hoist system in accordance with the specifications provided below. Model shall be a current year model or future production model with the below specifications. The truck shall be fully functional, with the hoist properly installed and fully operational, ready for use when delivered. The truck shall conform to the minimum specifications set forth below as well as all Department of Transportation specifications and requirements and shall have a current Virginia State Inspection sticker.

Any omission from the specifications shall not relieve bidders from the responsibility of furnishing a unit that is complete and ready to operate. All equipment bid shall be manufacturer's current models, proven in use by municipalities. The Bidder shall represent by his/her bid that all equipment to be furnished under this bid is new and unused. It is required that the unit, as specified herein, shall be completely assembled and that all equipment, including standard and optional equipment, be installed and the unit made ready for continuous operation.

The requirements below are for the base vehicle. All components, unless otherwise required by these specifications, shall be the standard or optional equipment specifically advertised and installed by the manufacturer for the vehicle which the bidder proposes to furnish. Any equipment called for in these specifications which is not listed by the manufacturer as standard or optional for the model being offered is subject to buyer approval.

A. General

- 1) Conventional Cab
- 2) Roll-off type for hauling 40 cubic yard open top refuse containers
- 3) Gross vehicle weight of 72,000 lbs.
- 4) Frame Rails: 12.250 inches with 120,000 PSI Yield Strength

B. Diesel Engine

- 1) Minimum Inline 6 Cylinder Configuration
- 2) At least 485 HP at 1950 RPM, developing at least a torque ration of 1850 lb-ft torque at 1150 RPM
- 3) 2000 RPM governed speed
- 4) Engine compression brake required
- 5) 1500 Watt 120 Volt engine heater with weather proof plug
- 6) Engine fan manual override switch

C. Suspension

- 1) Front: 20,000 lb. capacity parabolic taper leaf type with shock absorbers
- 2) Rear, tandem: 46,000 lb. capacity , walking beam type with rear suspension springs

D. Axle Capacity:

- 1) Front: 20,000 lb., I-Beam type
- 2) Rear: 46,000 lb., single reduction with driver controlled locking differential in forward-rear and rear-rear axle

E. Transmission, Automatic:

- 1) Allison 4500 RDS or approved equal with 5th Generation Controls
- 2) Wide ratio
- 3) 6-Speed Automatic with Double overdrive
- 4) Dash Mounted PTO controls, including switch & wiring
- 5) Oil Level sensor

F. Brake System

- 1) ABS Full Vehicle Wheel Control System (Four Channel)
- 2) Air Compressor with accessible tap-in locations
- 3) S-cam type front & rear brakes with automatic slack adjusters and dust shields
- 4) Bendix Ad9 Air Dryer or approved equal
- 5) Manual drain valves for air tanks

G. Electrical Components

- 1) 12 Volt Electrical System
- 2) Minimum of three maintenance-free 12-volt batteries rated at 1950 CCA total
- 3) Minimum 160 Amp alternator

H. Wheels

- 1) Front: Non-polished aluminum, hub-piloted, flanged nut with steel hubs
- 2) Rear: Dual Disc, painted steel, hub-piloted, flanged nut with steel hubs

I. Other Equipment

- 1) Minimum 70 Gallon fuel tank
- 2) Halogen headlights with daytime running lights
- 3) LED style clearance & marker, turn and brake lights or an approved equal
- 4) Four-way Emergency Flashers
- 5) Power Steering
- 6) Backup alarm
- 7) Adjustable tilt and telescoping steering column
- 8) Gauge package to include dual or single air pressure, parking brake control, engine tachometer, oil pressure with warning, coolant temperature with warning, & low coolant level with warning
- 9) Two (2) heated mirrors, approximately 7.5" X 14" with approximately 7" X 7" convex glass, to include brackets & arms
- 10) Hood mounted convex mirrors on right & left side
- 11) Standard air conditioner, heater & defroster system
- 12) Standard safety restraints (seat belts) for driver & passenger
- 13) Intermittent windshield wipers
- 14) Standard AM/FM radio with multiple speakers
- 15) Parking Brake engaged warning light or alarm
- 16) Air horn & electric horn
- 17) Exhaust turnout for vertical exhaust
- 18) Exterior sunshade
- 19) Bug screen behind grille
- 20) One complete set of operator, parts, maintenance & service manuals and two (2) sets of keys
- 21) Rubber fender extensions
- 22) Mud flaps behind rear wheels

J. Paint

- 1) Standard paint colors
- 2) White cab with clear coat urethane
- 3) Black chassis (or County approved alternative)

K. Interior

- 1) Standard Interior trim package
- 2) High-back, air-suspension vinyl driver seat
- 3) High-back, non-suspension vinyl passenger seat

L. Tires

- 1) Front: 385/65R22.5 Goodyear G296 or approved equal
- 2) Rear: 11R22.5, Goodyear G622RSD or approved equal

M. Warranty

- 1) Manufacturer's standard factory new vehicle warranty shall apply beginning with the actual service date at Charlotte County
- 2) In the event of required warranty repairs the successful bidder shall respond within 72 hours to warranty request at no additional charge to the County

N. Hoist/Tarp System

- 1) Fully operational, outside rail 60,000 lb. capacity roll-off hoist for 40 cubic yard containers
- 2) Pioneer RP4500 SARG Rack-N-Pinion tarp system with hydraulic gantry or approved equal
- 3) Rear ratchet container hold downs
- 4) Front container hold downs
- 5) Hot Shift PTO with gear pump
- 6) Interior hoist up warning light & audible alarm
- 7) Full wheel fenders
- 8) Frame mounted toolbox on right, passenger side
- 9) Minimum warranty shall include 2 years on hydraulics & lifetime on frame

III. SUBMISSION OF BIDS

1. To receive consideration completed official bid forms (pages 1, 2, and 3 of this IFB) must be received in the Charlotte County Administrator's Office no later than 2:00 pm on February 28, 2019.
3. The submission of bids by fax, phone, e-mail, or verbal offer will not be accepted.
4. All bids must be in a sealed envelope clearly marked "IFB #037-218 - Roll-Off Truck."
5. It is the responsibility of each Bidder to see that their bid is in the Office of the County Administrator by the specified time and date.
6. **Please note that some overnight courier services cannot guarantee delivery to this location by 2:00 p.m. and plan accordingly.**
7. Any bids received by the County after the date and time specified for the scheduled opening of proposals will not be considered. Date of postmark will not be considered. There will be no extensions and no exceptions.
8. Submittals can be hand-delivered or mailed to the following address:

Charlotte County Administrator's Office
Attention: Monica Elder, Purchasing Agent
P. O. Box 608
250 LeGrande Avenue, Suite A
Charlotte Court House, VA 23923

IV. QUESTIONS & ADDENDA

A. Questions

1. All questions regarding this IFB must be submitted in writing to the Charlotte County Purchasing Agent, Monica Elder, and must be received by the County no later than 2:00 pm on February 14, 2019.
2. All responses to questions will be provided in an official written addendum.
3. The County will not assume responsibility for claims of oral instructions.

B. Addenda

All addenda issued shall become part of this IFB. It is the responsibility of each Offeror to ensure that they obtain a copy of all addenda. Addenda will be posted on eVA and the Charlotte County website, www.charlotteva.com/purchasing.htm.

V. BID OPENING & AWARD

Bids will be publicly opened shortly after 2:00 pm on February 28, 2019, at the Charlotte County Administration Office. All bids and associated documents submitted in response to this solicitation shall become the property of Charlotte County and will be subject to public inspection in accordance with the Virginia Freedom of Information Act.

Award will be based on the lowest total price submitted by responsive and responsible Bidders. Due consideration will be given to price and the ability of the bidder to provide the required goods. Charlotte County reserves the right to conduct any tests it deems advisable and to make all evaluations. Charlotte County also reserves the right to reject any or all bids, in whole or in part, to waive informalities and to delete items prior to making the award, whenever it is deemed in the opinion of the procuring public body to be in its best interest.

VI. PAYMENT

The Contractor will be paid by check upon thirty (30) days after receipt of goods or a valid invoice, whichever is later. Please submit invoices to: Charlotte County; P.O. Box 608; Charlotte Court House, Virginia 23923 by the 2nd of the month following the month goods are delivered.

VII. GENERAL TERMS AND CONDITIONS

- A. **Insurance:** By signing and submitting a bid under this solicitation, the bidder certifies that if awarded the contract, he/she will have insurance coverage as specified in this IFB. The bidder further certifies that he/she will maintain the specified insurance coverage during the entire term of the contract.

Insurance Coverage and Limits Required:

- Automobile Liability Insurance: \$1,000,000 combined single limit
- Workers' Compensation Insurance at statutory limits as required under the Virginia Workers' Compensation Act
- General Liability Insurance: \$1,000,000 per occurrence

- ** The insurance policies required herein shall name Charlotte County as additional insured with regard to work performed under any contract resulting from this IFB. The selected Contractor shall provide Charlotte County with a certificate of insurance and a copy of the declaration page of their policy before performing any work for the County.

- B. **Inclement Weather Policy:** In the event that Charlotte County government offices are closed due to inclement weather and/or emergency situations at the time advertised as the due date for submissions or when pre-bid meetings or bid openings are scheduled, the scheduled event will default to the next open business day at the same time. Information regarding Charlotte County government office closings is posted on-line at www.wset.com
- C. **Understanding:** By submitting a response to this IFB, the bidder acknowledges and agrees that the IFB is understood and the bidder is fully informed of the intent of the IFB and the completeness and quality of the products, materials and services sought.
- D. **Governing Laws:** This IFB, any subsequent contract and the work performed there under shall be governed in all respects by the laws of the Commonwealth of Virginia. The Bidder shall comply with applicable federal, state and local laws and regulations.
- E. **Assignment of Contract:** The bidder shall not assign, transfer, convey, sublet, or otherwise dispose of any award, or any or all of its rights, obligations or interests under this contract, without the prior written consent of the County.
- F. **Liability:** The Bidder shall indemnify and save harmless Charlotte County, its supervisors, officers, agents, servants and employees from and against any and all liability, claims, losses, suits, legal proceedings and costs, including but not limited to attorney's fees, arising or resulting from any cause whatsoever in any work required by this IFB.
- G. **Nondiscrimination Laws:** The Bidder shall agree to the nondiscrimination provisions set out in § 2.2-4311, Code of Virginia.
- H. **Drug-free Workplace:** The Bidder shall agree to the drug-free workplace provisions set out in § 2.2-4312, Code of Virginia.
- I. **Immigration Laws:** The bidder shall agree to comply with all federal immigration laws. The Bidder shall not knowingly employ an unauthorized alien immigrant as defined in the Federal Immigration Reform and Control Act of 1986.
- J. **Proof of Authority to Transact Business in Virginia:** In accordance with § 2.2-4311.2, Code of Virginia, Bidders organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 shall include the identification number issued to it by the State Corporation Commission. Any Bidder not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include a statement describing why they are not required to be so authorized.
- K. **Ethics in Public Procurement:** By submitting their bids, Bidders certify that their proposals are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other Bidder, supplier, manufacturer, or subcontractor in connection with their proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, service, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

- L. **Negotiation:** If the bid from the lowest responsible bidder exceeds available funds, the County may negotiate with the apparent low bidder to obtain a contract price within available funds in accordance with County policy. The County shall be entitled to negotiate with the bidder to reduce the bid price, to modify the scope of work for the purpose of reducing project costs, or both. To initiate negotiations, the County shall provide the bidder written notice that its bid exceeds available funds, and that County wishes to negotiate a lower price contract in compliance with this policy. The times, places and manner of negotiating shall be determined by agreement between the County and the bidder. Repetitive informal discussions with the lowest responsible bidder for the purpose of obtaining a contract within available funds shall be permissible. The lowest responsible bidder shall submit an addendum to its bid, which shall include the change in scope, the reduction in price, and the new contract value. If the proposed addendum is acceptable to the County, the County may award a contract within funds available to the lowest responsible bidder based upon the amended bid proposal. If the County and the lowest responsible bidder cannot negotiate a contract within available funds, all bids shall be rejected.
- M. **Termination of Contract by Default:** Should the selected Bidder fail to deliver the goods specified in accordance with the contract terms and conditions, the County has the right to terminate any contract resulting from this solicitation for default. Termination shall be effected by serving a notice of termination stating the manner of the default. In the event of termination pursuant to this paragraph, the County shall be liable only for payment under the payment provisions of this contract for services rendered before the effective date of this termination less any fines or other fees that may be withheld.
- N. **Availability of Funds:** All funding is subject to appropriation by the Charlotte County Board of Supervisors for each fiscal year during which this Contract is to be performed.
- O. **Use of Brand Name:** Unless otherwise provided in this solicitation, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer named, but conveys the general style, type, character, and quality of the article desired. Any article which the public body, in its sole discretion, determines to be the equivalent of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. The bidder is responsible to clearly and specifically identify the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable the County to determine if the product offered meets the requirements of the solicitation. This is required even if offering the exact brand, make or manufacturer specified. Normally in competitive sealed bidding only the information furnished with the bid will be considered in the evaluation. Failure to furnish adequate data for evaluation purposes may result in declaring a bid nonresponsive. Unless the bidder clearly indicates in its bid that the product offered is an equivalent product, such bid will be considered to offer the brand name product referenced in the solicitation.