

Charlotte County Electoral Board Meeting  
July 7, 2022  
Charlotte County Administration Building

1:03 PM Call to order: by Chairman Baker: Present Vice Chairman Dean Foster, Sect. Aubrey Fane  
Virginia Booth General Registrar

Opening Prayer Mr. Baker

Pledge of Allegiance Mr. Foster

Minutes of the June 2, 2022 Meeting read by Mr. Foster

Note- the Secretary Mr. Fane was absent from the June meeting due to illness, Mr. Foster stood in. Additionally, the recording device used to record the meetings was out of order at the time of the June meeting. An alternate means of recording is being used for this meeting.

Motion by Fane to Approve the minutes with corrections, second by Mr. Baker, motion carried w/out objection.

Registrar's Report: Addendum # 1 Written Registrar's Report which includes a package containing:

1. Minutes from the June Meeting
2. Bills submitted for payment in July
3. Budget synopsis for budgets ending June 30, 2022, and beginning July 1, 2022
4. Information provided to the State Police Investigation
5. Virginia Election Law Changes as of July 1, 2022
6. General Registrar Annual Evaluation Forms.

Redistricting: We are waiting for the Attorney General's Office for final approval. We have been advised the State Department of Elections will out the new election registration cards. This will save the county money.

Legislative Change/ Up-Date Webinar: Scheduled for July 13 @ 9 AM @ the Registrar' office.

Officers of the Election Selection/Precinct Assignments/Dates, etc.:

The Registrar sent out letters to those persons who expressed interest in working the election. Generally, those who responded indicated their willingness to work the primary and the November elections.

Early voting begins September 23. The heaviest turnout day last year was Monday with Friday the second. The last two years more people voted early than at the polls. Early voting last 45 days at the Registrar's Office. Do we need to hire additional workers to work the CAP early voting to maintain the Registrar's Office efficiency, do we need workers for the Saturday voting? During training we will ask for people willing to work on Saturday. Next Board meeting Sept. 1, 2022. We will select, and assign precincts at that meeting

- Note, Officers of Elections may not self-declare political affiliation. This comes from the party chairs. Those without party recommendation should be told how to reach the local party chairs. Unaffiliated workers can only be used if there are not enough affiliated to fill all the openings. Training by precinct will take place at the Registrar's Office as Follows:
  - #1 County Seat (Charlotte Court House) Oct 10
  - #2 Red Oak Wyllyesburg Oct. 11

- #3 Drakes Branch Oct.12
- #4 Keysville Oct. 13
- #5 Cullen/Red House Oct. 14
- #6 Phenix Oct. 17
- #7 Bacon/Saxe Oct. 18
- #8 CAP (Registrars Office, Early Voting) Oct. 24 ?

Online Training: Will be offered at Registrar's Office. It is recommended for all officers but is mandatory for the Chiefs and Assist. Chiefs. All officers will be notified of the requirement and the dates the training will be offered by appointment. Dates to be determined.

Motion to approve by Mr. Baker, Second by Mr. Fane Motion carried w/out objection

Officer of Election Compensation: Discussion points out that we have a line item in the budget which sets the officer compensation rates and travel reimbursement level. We determined that there is no reason to deviate from the budget which has been approved. Mr. Baker made a motion that OOE compensation be set as follows, and that a time sheet be developed to tract the hours of employment. And that mileage be reimbursed @ the federal/state rate. Second by Mr. Foster, motion carried w/out objection.

- Chief, \$15.00 per hr.
- Asst. Chief \$13.00 per hr.
- Officer \$12.00 per hr.
- Mileage .58 per mile Standard State rate

Building Inspector Polling Place Report: Most of the issues center around parking, signage, ramps and doors. The idea is to set a date to visit each polling place and discuss the changes which need to be made to come into in compliance with ADA requirements, and the advantages of doing so with those responsible for the location. There are also some temporary options which the board can help with. Contacts will be made as follows:

- Mr. Foster -Keysville and Wylliesburg
- Mr. Fane- Dakes Branch, Bacon/Saxe, and Charlotts Court House
- Mr. Baker – Phenix, and Cullen Red House

Director of Election/General Registrar Annual Performance Evaluation: Motion made by Mr. Foster that the board members complete individual evaluation forms and return them at our next meeting. At the end of the meeting, we will go into closed session to create a consensus evaluation for submission to the state Election Department. Motion second by Mr. Fane, motion carried w/out objection.

Items/Possible Evidence found in the former Registrar's office: the question is do we include the list of the items found in the office in the Electoral boards Meeting minutes, thus making the list public. All of the items have been turned over to the State Police Investigators and the Commonwealth Special Prosecutor and may be a part of their ongoing investigation. Mr. Baker has made several attempts to contact the Special Prosecutor to inquire as to the propriety of making the information public at this time but has not received a response.

Mr. Foster takes the position that the list of items should be put into our minutes because he does not see how doing so can affect the investigation in any way. Mr. Baker and Mr. Fane

disagree and take the position that we should wait until we have spoken to the investigation team and gotten their advice and permission.

After making an accusation that not putting the list into the minutes amounts to the board conducting a coverup in spite of the fact that all the information has been properly turned over to the investigators, Mr. Foster made a motion to place the list of items into the meeting minutes. Second by Mr. Fane who did so because we need to go on record that all information has been properly given to the investigators and that no coverup exist.

Mr. Fane also stated he will abide by the vote of the board, and asked the other members if they would also. Mr. Baker agreed. Mr. Foster said that he will agree that the vote be placed in the minutes but he would not agree not to make the list public. Mr. Baker and Fane stated that in that case there was no point in taking the vote. It is pointless.

The vote was as follows: Mr. Foster yes, Mr. Baker no, Mr. Fane no - the motion Failed 1 yes, 2 no.

Citizen Comments: None Present

Member Comments: Mr. Foster expressed his disappointment at the out come of the vote and said that the board is failing to represent the people of the county by conducting a coverup. And that we are not telling the people how the office of the former Registrar was conducted. He again accused the members of the board of conducting a coverup, and stated that he will do all he can to make sure the list is made public.

Mr. Fane stated that it is important that the minutes reflect the boards agreement that when authorized by the proper authority all information will be made public. Mr. Baker agreed and stated that all the people involved should have their privacy protected. The former registrar, board members, employees and others who are living their lives and have not been charged with anything. As much as possible the integrity of the investigation must be protected to insure a fair investigation and a fair and accurate outcome.

3:30 Motion to adjourn by Mr. Fane, second Mr. Baker. Motion carried w/out objection.

\_\_\_\_\_ Glenn Baker, Chairman

\_\_\_\_\_ Glenwood Foster, Vice Chairman

\_\_\_\_\_ Aubrey Fane, Secretary