

At a regular meeting of the Charlotte County Board of Supervisors held in the Administration Building of said county on June 12, 2018 at 1:30 p.m.

Present: Gary D. Walker - Chairman
Garland H. Hamlett, Jr. Vice Chairman
Kay M. Pierantoni
Robert L. Shook, Jr.
Nancy R. Carwile
Donna Fore
Royal S. Freeman

Absent:

Chairman Walker called the meeting to order.

Royal S. Freeman gave the invocation.

Motion was made by Kay M. Pierantoni, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to approve the agenda as presented.

Motion was made by Kay M. Pierantoni seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to approve the minutes for May 7, 2018 Joint Public Hearing, May 8, 2018 Board of Supervisors Meeting and May 8, 2018 Public Hearing as presented.

Committee Reports

Donna Fore – Nothing to Report

Royal Freeman – Nothing to Report

Kay Pierantoni – Involved in serving on a subcommittee of Tri County planning activities to promote home ownership. Attended the Community Policy Management Team and Tri County Executive Board Meeting, Attended a course “Leadership in the 21st Century”, attended the Regional VACo meeting for Regions 1 and 4, and requested to be added to the Solid Waste Committee.

Robert L. Shook, Jr. – Nothing to Report

Nancy R. Carwile – Attended the Commonwealth Regional Council meeting and Virginia’s Growth Alliance.

Garland H. Hamlett, Jr. – Recommended Kay Pierantoni be added to the Solid Waste Committee, and attended the Regional VACo meeting for Regions 1 and 4.

Chairman Walker appointed Kay Pierantoni to the Solid Waste Committee.

Gary D. Walker – Provided an update from the Consulting Firm handling the applications for County Administrator.

Chairman Walker recessed the meeting for a Public Hearing.

After due notice was given, the Charlotte County Board of Supervisors held a Public Hearing to receive Public Comment on the VDOT Six Year Plan 2019-2024.

Scot Shippe, VDOT Residency Administrator addressed the Board.

There being no comments the Public Hearing was adjourned.

Chairman Walker called the meeting back to order.

Motion was made by Garland H. Hamlett, Jr., seconded by Kay M. Pierantoni and carried with all other members present and voting yes to approve the VDOT Six Year Plan as presented and adopt the following resolution;

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2019 through 2024) as well as the Construction Priority List (2018) on June 12, 2018 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Scot Shippee, Residency Administrator, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2019 through 2024) and the Construction Priority List (2018) for Charlotte County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Charlotte County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2019 through 2024) and Construction Priority List (2018) are hereby approved as presented at the public hearing.

Scott Shippee, Residency Administrator VDOT addressed the board with general updates on mowing and road repairs.

Public Comment Period

Terry Ramsey addressed the board concerning minutes from previous meetings.

There being no further comment the public comment period was closed.

Motion was made by Garland H. Hamlett, Jr. seconded by Nancy R. Carwile and carried with all other members present and voting yes to appoint Carolyn Baker to the Social Services Board representing District A filling an unexpired term that will end on December 31, 2019.

Monica Elder, Staff Representative for the Planning Commission presented the Commission's recommendation on the two cell towers proposed for Barrett Road and Crafton's Gate Hwy.

Motion was made by Nancy R. Carwile, seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to approve the cell towers to be located on Barrett Road and Crafton's Gate Hwy with the additions approved by the Planning Commission.

Monica Elder, Staff Representative for the Planning Commission addressed the board with an update on the proposed Zoning Amendments for Solar Use. The Zoning Amendments for Solar Use were tabled until the July 2018 meeting.

Monica Elder, Purchasing Agent provided the board with the Janitorial Services RFP recommendation.

Motion was made by Nancy Carwile, seconded by Royal S. Freeman and carried with all other members present and voting yes to award the Janitorial Services Contract to Clean Keeper, LLC for a one year period with Six One (1) year renewal options.

Nancy Leonard, School Superintendent addressed the board with information on the PPEA Proposal.

Motion was made by Nancy Carwile to discuss how to raise money for a new school to consolidate Phenix and Bacon District Elementary.

Motion failed due to a lack of a second.

Substitute Motion was made by Garland H. Hamlett Jr., seconded by Donna Fore to award the contract for the Unsolicited PPEA proposal for 3.2 million dollars to Jamerson Lewis Construction.

Roll Call Vote as Follows; Garland H. Hamlett, Jr.-Aye; Donna Fore-Aye; Royal S. Freeman-Aye; Robert L. Shook, Jr.-Aye; Nancy R. Carwile-No, Kay M. Pierantoni-Aye; and Gary Walker-No.

Substitute Motion carried 5 to 2.

Motion was made by Robert L. Shook, Jr., seconded by Donna Fore to authorize the schools to request Unsolicited PPEA Proposals on the tiered list of improvements provided by the schools.

Substitute Motion was made by Kay M. Pierantoni to request the School Board to include in the PPEA Proposals the life expectancy of the buildings.

Substitute Motion was withdrawn by Kay M. Pierantoni.

Motion was revised by Robert L. Shook Jr., seconded by Donna Fore to authorize the schools to request Unsolicited PPEA Proposals on the tiered list of improvements provided by the school and to include the life expectancy of the improvements to the building.

Roll Call Vote as Follows; Robert L. Shook, Jr.-Aye; Donna Fore-Aye; Royal S. Freeman-Aye; Kay M. Pierantoni-Aye; Nancy R. Carwile-Aye; Garland H. Hamlett, Jr.-Aye; and Gary Walker-Aye.

Randy Willis with Pearson Appraisal addressed the board with information on the current Reassessment.

Gracie Brown with Tri-County Community Action addressed the board with information on their services.

Khristy Watson with the USDA Office addressed the board with information on their services.

Motion was made by Garland H. Hamlett, Jr., seconded by Royal S. Freeman and carried with all other members present and voting yes to approve the budget for the 2018-2019 Fiscal Year.

Motion was made by Nancy R. Carwile, seconded by Robert L. Shook, Jr., and carried with all other members present and voting yes to set the Tax Levies for 2018-2019 Fiscal Year as follows;

Real Estate & Mobile Homes	.53	per \$100 assessed value
Personal Property	3.75	per \$100 assessed value
Machinery & Tools	3.00	per \$100 assessed value
Merchant's Capital	3.20	per \$100 assessed value
License Registration Fee	25.00	per vehicle

Motion was made by Nancy R. Carwile, seconded by Donna Fore and carried with all other members present and voting yes to approve the following appropriations;

		Expenditures	Estimated Revenue
10-8203	Soil & Water Conservation Dept.	10,245.00	
10-189912	Salaries Soil & Water Conservation		10,245.00
10-3102	Sheriff's Department-Narcotics K9	9,316.10	
10-189923	K9 Donations		9,316.10
	Total	19,561.10	19,561.10

1101	Board of Supervisors	156,978
1201	Co Admin/Finance/Purchasing/Zoning	402,109
1204	County Attorney	25,270
1208	Independent Auditor	63,700
1209	Commissioner of Revenue	256,904
1210	Reassessment	200,720
1213	Treasurer	310,742
1301	Electoral Board	41,629
1302	Registrar	104,044
2101	Circuit Court	17,675
2102	General District Court	7,300
2103	Magistrate	2,100
2105	Juvenile Court	5,259
2106	Circuit Court Clerk	341,865
2201	Commonwealth's Attorney	232,057
3101	Public Service-Communications	300,000
3102	Sheriff's Department	2,198,988
3104	E911 System	216,238
3108	VA Witness Assistance Grant	69,327
3202	Volunteer Fire Departments	455,078
3203	Rescue Squad	121,246
3204	Forest Fire Extinction	19,760
3301	Jail Operations	1,569,058
3303	Juvenile Court Services Unit	220,730
3401	Building Inspector	71,479
3501	Animal Control	23,428
3503	Medical Examiner	500
4204	Solid Waste/Recycling	986,742
4302	Building & Grounds	878,260
4303	Canneries	1,000
5101	Health Department	127,844
5205	Crossroads	70,000
5300	Welfare Admin. Board	15,758
6401	Community Colleges	5,212
7109	Youth Recreation	25,000
7205	Red Hill Shrine	2,500
8101	Planning	26,500
8104	Zoning Appeals Board	2,600
8105	Economic Development	22,686
8106	Adult Programs	80,323
8203	Soil & Water Conservation	175,631
8301	VPI Extension Program	57,870
9203	Fixed Charges	133,420
9901	Debt Services	1,090,713
	TOTAL GENERAL FUND	11,136,243
Library Fund	(Expended by order of Library Board)	264,826
School Fund	(Expended by order of School Board)	20,160,922
	Virtual Virginia	4,682,987
	TOTAL SCHOOL FUNDS	24,843,909
Comprehensive	Services Fund	1,275,600
Virginia Public	Assistance Fund	2,706,295
Capital Project	Capital Project Fund	864,000
Workforce	Investment Board Fund	2,531,600
	TOTAL APPROPRIATIONS	43,622,473

Tim Burge of Skanska gave an update on the Courthouse Project. Furniture is scheduled to be delivered on June 18th and move in dates are July 2nd and 3rd. Budget remains at \$13.9 million.

Motion was made by Royal S. Freeman, seconded by Robert L. Shook, Jr. and carried with all other members present and voting yes to pay the invoices for Fiscal Year 2018 in the amount of \$1,133,643.24.

Motion was made by Nancy R. Carwile, seconded by Robert L. Shook, Jr. and carried with Donna Fore voting no and all other members present and voting yes to pay the coyote claims for Dwayne Shores (5 claims) providing fund are available.

Motion was made by Kay M. Pierantoni, seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to pay 11 Loss of Livestock Claims by Robert Tate in the amount of \$150.00 per goat when and if funds are available.

Chairman Walker authorized staff to research the Code of Virginia on remote access participation in Board of Supervisor meetings.

Motion was made by Nancy R. Carwile seconded by Garland H. Hamlett, Jr. and carried with all other members present and voting yes to authorize staff to pursue borrowing options of 3.2 million for school improvements.

Motion was made by Garland H. Hamlett, Jr., seconded by Royal S. Freeman and carried with all members present and voting yes to convene in closed session as permitted by Virginia Code Section 2.2-3711.A.1, a personnel matter involving the County Administrator.

Chairman Walker called the meeting back to order.

Motion was made by Nancy R. Carwile, seconded by Royal S. Freeman and carried with all other members present and voting yes to return to open session and adopt the following resolution;

WHEREAS, the Board of Supervisors of Charlotte County, "Board", convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act.

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

Motion was made by Kay Pierantoni, seconded by Donna Fore and carried with Gary D. Walker absent and all other members present and voting yes to appoint Lisa Myers as the Emergency Management Coordinator as a temporary interim position for a period of one year.

Motion was made by Nancy R. Carwile, seconded by Donna Fore and carried with all other members present and voting yes to appropriate \$43,622,473.00 as presented in the Fiscal Year 2018-2019 budget approval.

The meeting was recessed until July 18, 2018 at 4:30 p.m.