

Charlotte County Board of Supervisors & School Board Joint Meeting
Central Middle School
Round Table Format
September 29, 2020 6:00 p.m.

- 6:00 p.m. Call to Order
- Accessibility Statement
 - Invocation
 - Pledge of Allegiance
 - Approve Agenda
- 6:05 p.m. Citizen Comment period- limited to 3 minutes per person
- 6:15 p.m. Phase II: Overview and Discussion
- Resolution of Board of Supervisors
- 6:45 p.m. Comprehensive Agreement- Closed Session (If Necessary)
- 7:00 p.m. Memorandum of Understanding- Discussion
- 7:20 p.m. Future Planning: Development of a Capital Improvement Project Budget
- 7:45 p.m. Matters of the Individual Board Members

Adjourn

**SCHOOL RENOVATIONS UPDATE,
PPEA UPDATE, AND
CHARLOTTE COUNTY'S
PROCEDURES**

ORIGINAL BUDGET AMOUNT: \$586,000

- Funds left as of 9/23/20: \$77,106.13 (NOTE: The County shows that we still have more than \$77,106 remaining, this is due to some outstanding invoices; funds have been encumbered, just not disbursed.)
- The only project not yet completed are the gang toilets at Phenix Elementary. Due to time constraints this was postponed. We plan to start this project during winter break.

Here is original list of projects we hoped to have completed since March 2020:

- Bacon District 1974 Addition. Completed
- Windows and Block Work
- HVAC (bard Units) One Roof top unit for inside rooms
- SAT / Lights
- Electrical Upgrades
- Painting
- Final Block to fill in removed boiler area (Not Completed)

Note: Old Boiler is no longer required and will be removed by staff

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- Phenix
 - Windows and Block Word entire school excluding cafeteria Cooking area. Phase 2
 - HVAC (bard Units) One three way Mini Split for office area
 - SAT / Lights
 - Electrical Upgrades
 - Painting
 - Front Door Access
 - Gang Toilets (NOT COMPLETED)

Note: Old Boiler is no longer required and will be remove by staff

Bacon District 1974 Addition - Completed

- Windows and Block Work
- HVAC (bard Units) One Roof top unit for inside rooms
- SAT / Lights
- Electrical Upgrades
- Painting
- Final Block to fill in removed boiler area (Not Completed)

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Phenix Elementary

- Windows and Block Word entire school excluding cafeteria Cooking area. Phase 2
- HVAC (bard Units) One three way Mini Split for office area
- SAT / Lights
- Electrical Upgrades
- Painting
- Front Door Access
- Gang Toilets (**NOT COMPLETED**)

Note: Old Boiler is no longer required and will be removed by staff

WHAT'S NEXT ????

- **Board of Supervisors: Approval of the Resolution RE: Phase 2 School Project** (October, 2020)

This resolution gives the the schools the authority to move forward with approving the comprehensive agreement and to start the process of either DAC (Design and Construct) or SOW (Scope of Work).

- **School Board Approves the Comprehensive Agreement** (October, 2020)
- **School Board directs Executive Director of Operations to communicate with Jamerson-Lewis to proceed with the DAC (Design and Construct) and/or SOW (Scope of Work).** (October 2020)

**SOW / DAC ARTICLE IV “PROJECT
DEVELOPMENT”**

- This is probably the most important and most confusing part of the project. Final plan approval and specific decisions such as colors etc. will be completed during this phase.

Example: Roof at Bacon District will be sloped away from the front of the building to reduce water run-off into parking lot.

Many sets of plans may be circulating during this time.

Note: The School Board will be authorizing the final plans before they are approved. Once approved per “Resolution RE: Phase 2 School Project” the Schools will present information to the Board of Supervisors monthly.

Communication during this phase is CRITICAL!

- Two School Board Members, Superintendent Mason, and the Executive Director of Operations will be on the PPEA Committee.
- Additional PPEA Committee meetings may be required during this time for the approval process to keep up with the time schedule.
- A schedule will be created after Jamerson-Lewis is notified of the approval of the Comprehensive Agreement

ANTICIPATED SCHEDULE

- 10% Schematic Design Development Submission (Not less than 10 days)
- 35% Design Development Submission (Not Less than 10 days)
- 65% Construction Documents Submission (Not Less than 10 days)
- 95% Construction Documents Submission (Not Less than 10 days)
- 100% Construction Documents Submission (Not Less than 10 days)
- Page 9 4.3 Construction begins with GMP (Guaranteed Maximum Price followed)

INFORMATION UPDATES

- To reduce confusion or misinformation, updates will be provided to both boards regularly.
- During the PPEA process, nothing can be done without the preapproval of the School Board and/or PPEA Committee.

CHARLOTTE COUNTY BOARD OF SUPERVISORS

RESOLUTION

RE: PHASE 2 SCHOOL PROJECT

WHEREAS, Phase 1 construction and improvements of school facilities referred to as the Phase 1 school project have been completed (“Phase 1 Project”);

WHEREAS, the Charlotte County School Board (“School Board”) has taken, or will take, action for design, construction and operation of new school facilities referred to as the Phase 2 school project (“Phase 2 Project”);

WHEREAS, the Charlotte County School Board (“School Board”) has received, and will consider approval of, a Comprehensive Agreement with Jamerson-Lewis Construction for the construction of the Phase 2 Project;

WHEREAS, the School Board has requested that the Charlotte County Board of Supervisors (“Supervisors”) finance a sum to fund the Phase 2 Project, the cost of which the School Board has estimated will not exceed a total of \$5,616,540.00;

WHEREAS, the Supervisors intend to grant the School Board’s request, on the terms and conditions set forth herein.

IT IS, ACCORDINGLY, HEREBY RESOLVED by the Charlotte County Board of Supervisors as follows:

- a. The Supervisors hereby express their intent to secure loan funds in the sum of \$5,616,540.00 for the School Board to fund the Phase 2 Project, on the condition that the amount is a “not to exceed” sum.
- b. As provided for by Virginia law, the School Board will handle all aspects of the design, contract procurement, project construction management, and all other activities related to the Phase 2 Project.
- c. The Board of Supervisors requests that the School Board provide to it, monthly or more frequently, a written report of construction progress and any other matters relevant to the Phase 2 Project.

ADOPTED this 13th day of October, 2020.

SUPERVISORS	YEA	NAY	ABSENT/ABSTAIN
Garland H. Hamlett, Jr.	_____	_____	_____
Will Garnett	_____	_____	_____
Donna L. Fore	_____	_____	_____
Tony Reeves	_____	_____	_____
Kay M. Pierantoni	_____	_____	_____
Robert L. Shook, Jr.	_____	_____	_____
Gary D. Walker	_____	_____	_____

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly convened meeting of the Charlotte County Board of Supervisors on Tuesday, October 13, 2020, at which meeting a quorum was present at the time the meeting was convened and at the time said vote was taken.

Clerk



Charlotte County, Virginia
Board of Supervisors Regular Meeting Agenda Form

Meeting Date: September 29, 2020

Subject Title: Memorandum of Understanding with School Board

SUBJECT HIGHLIGHTS

Two of the goals of the Board of Supervisors contained in the 2020 Strategic Plan deal with schools. Because both boards are meeting in a work session, staff felt this was a good time to bring this up for discussion. Below are the two related goals along with questions staff would need answered to assist the Board in the development of a MOU and CIP Partnership.

1. Develop a memorandum of understanding with the Charlotte County School Board that memorializes the Board of Supervisors annual fiscal commitment (formula) in support of public education in Charlotte County.
 - *What is the Board's fiscal commitment to support the public education in Charlotte County? On more than one occasions it has been pointed out by the schools, that percentage wise, Charlotte County is at or near the bottom in providing above the minimum required funding by the State. Included in the 'above the minimum' funding is \$175K used to pay for resource officers, money that is not used for the education of students.*
 - *Staff is asking for additional guidance from the Board as to what language needs to be contained in the MOU as it should be measurable, agreeable to both Boards and done in good faith.*
2. Develop, in partnership with the Charlotte County School Board, a multi-year capital improvement strategy that will finance needed physical plant improvements and facility upgrades in Charlotte County's network of public schools.
 - *School staff met with County staff to discuss the format for the CIP document. School staff will begin working to update the school's CIP document. This document will become part of the school's annual budget request to the Board of Supervisors.*

- *Funding could be via sales tax referendum funds but if this does not pass the Board of Supervisors will need to discuss another funding source, if the CIP is to be funded.*

Staff recommendation, if applicable:

N/A

Action(s) requested or suggested motion(s):

Staff will follow any directions provided by the Board(s).

Staff Review Record

Are there exhibits for this agenda item? No
List them in the order they appear in the packet.