



Charlotte County CARES

Business Recovery Grant Program

The Charlotte County CARES Business Recovery Grant Program is a fund to offer financial assistance to businesses whose operations were either closed or restricted by the Commonwealth of Virginia in response to the COVID-19 pandemic. The program is administered by the Charlotte County Administrator's Office through an allocation of the County of Charlotte Coronavirus Relief Funds provided through the federal CARES Act.

Business Information

First Name

Last Name

Legal Business Name:

Doing Business As:

Employer ID Number (EIN)

Business Physical Address

City

State

Zip

Business Mailing Address (if different)

City

State

Zip

Phone

Cell Phone

Email Address

Website

Are you currently open?

Yes

No

If no, please explain.

Additional Questions

Year Established

Number of Employees

Full Time

Part Time

Eligibility

- Are you current on all taxes to the County of Charlotte? Yes No
- Upload a copy of a completed and signed IRS W-9 Form *required

Qualifying Expenses

Grant funds must be expended in compliance with state and federal law. Funds may be used to reimburse the cost of business interruption caused by required closures, which may include:

- Operations (i.e., payroll, rent, supplies, working capital, insurance, etc.)
- Pivot to respond to new market conditions (i.e., develop or expand online sales/e-commerce, delivery or take out; develop new product line, etc.)
- Equipment and inventory purchases
- Rent or mortgage expenses
- Deep cleaning services, PPE, protective barriers, etc.
- Other critical operating expenses

Please check all that apply.

Please provide a brief description on how the grant funds will be used.

County of Charlotte grant funds may not be used for expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act or otherwise, including State unemployment funds, PPP and EIDL.

Have you received any other assistance related to COVID-19 or CARES Act funding from the United States or the Commonwealth of Virginia, such as the Paycheck Protection Program (PPP) or Economic Injury Disaster Loan (EIDL)? Yes No

If yes, please upload a copy of your forgiveness form.

The County reserves the right to audit expenses. Please keep documentation for five years.

[initial] I certify that grant funds are only used for the expenses listed above.

Deposit Information

Please provide the mailing address below for grant funds, if approved, to be delivered by check.

Certifications

[initial] As the undersigned representative of the business which has applied for a grant from the Charlotte County Administrator's Office, I declare that I have the authority on behalf of the business to authorize this release.

[initial] I understand that this completed and signed application is only an application and does not constitute a commitment on behalf of the Charlotte County Administrator's Office to extend credit, grant and/or loan funds. I understand I may be asked to produce additional documentation to clarify my submitted answers before a grant decision is made final.

[initial] I consent to public recognition as a participating business in the Charlotte County CARES Business Recovery Grant Program. My business name will be included in a published list of participating businesses in print or digital format. The County of Charlotte may contact me for further information to promote my business's participation in this program.

I authorize the County of Charlotte, on a confidential basis, to obtain any information it deems necessary to verify the information on this application as well as information needed to make a determination of grant eligibility. I further authorize the Commissioner of the Revenue to release any subsequent audit findings of said business, which may alter and/or adjust the original disclosure. The information provided by the Commissioner of Revenue's Office as part of the application process is exempt from public disclosure under Section 58.1-3(A) of the Virginia Code and will not be made available to the public in response to a Freedom of Information Act request.

I affirm that all the information given herein is true and accurate to the best of my knowledge.

I acknowledge that I may be required to submit receipts for funds expended and to submit to an inspection of the premises to confirm grant funds were expended as stated in this application.

Signature

Date